

# ART BEIJING 2020



2020.4.30-5.3

北京·全国农业展览馆

NATIONAL AGRICULTURAL EXHIBITION CENTER

[WWW.ARTBEIJING.NET](http://WWW.ARTBEIJING.NET)



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## 参展细则

### 2020艺术北京博览会

地点: 北京·全国农业展览馆(1号馆/3号馆/5号馆/11号馆)

贵宾预展: 2020年4月30日(周四) 15:00 - 22:00

展期: 2020年5月1日(周五)至5月3日(周日)

开放时间: 11:00 - 19:00 (5月3日至18:00)

布展: 4月29日(周三) 13:30 - 20:00

4月30日(周四) 8:30 - 13:00

撤展: 5月3日(周日) 19:00 - 24:00

网址: [www.artbeijing.net](http://www.artbeijing.net)

联络: [artbeijing2020@163.com](mailto:artbeijing2020@163.com)

主办单位: 北京艾特菲尔文化有限公司

2020艺术北京博览会(以下简称“2020艺术北京”)执行委员会负责制定、实施本细则,并拥有修改、解释本细则的权力。参展细则中规定了参加“2020艺术北京”的所有条款,全体申请者及最终参展商都应当无条件接受本细则的约束并严格执行。执行委员会保留在任何时候发布其他参展规则和规定的权利。

#### 1. 展品种类:

书画、油画、水彩、素描、版画、雕塑、影像、装置、设计产品、古董、家具、珠宝及瓷器杂项等。

#### 2. 展区及展位规格

展位规格I: 36m<sup>2</sup> (6m×6m), 可使用展线18米

收费标准: 90,000RMB

拐角处的展位由于增加了6米外展线及3盏射灯, 每个展位增收6,000RMB。

内含:

项目	数量	详情
展板	18块	木制、白色、1m宽×3.6m高、厚6cm 每颗自攻钉承重20kg
射灯	10盏	70W (中性白)
展商楣板		展位号、展商名称、所在城市(中英文)刻字
电源插座	1个	5A / 220V
地毯	1张	标准配置
博览会图录	4本	展商可刊登2页图录, 作品不超过2幅
参展证	4张	

\*相邻展位展板共用

36m<sup>2</sup>展位效果图



展位规格II (仅限Find项目申请): 20m<sup>2</sup> (4m×5m),

可使用展线14米

收费标准: 50,000RMB

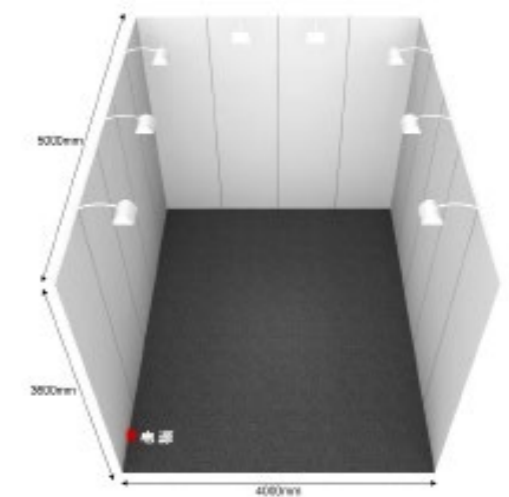
拐角处的展位由于增加了5米外展线及3盏射灯, 每个展位增收5,000RMB。

内含:

项目	数量	详情
展板	14块	木制、白色、1m宽×3.6m高、厚6cm 每颗自攻钉承重20kg
射灯	8盏	70W (中性白)
展商楣板		展位号、展商名称、所在城市(中英文)刻字
电源插座	1个	5A / 220V
地毯	1张	标准配置
博览会图录	2本	展商可刊登2页图录, 作品不超过2幅
参展证	4张	

\*相邻展位展板共用

20m<sup>2</sup>展位效果图



### 3. 参展资格确认

申请：申请参展须提交参展申请表及参展作品计划, 填写完整并有负责人签章的申请表方视为有效申请。申请截止日期为2019年12月31日。

审核：执行委员会和学术委员会共同负责所有参展申请的审核，是所有参展申请的最终的审核机构，拥有充分的权利，独立决定接受或拒绝任何申请。

确认：执行委员会将向申请者通过快递、传真或电子邮件发送《参展协议》告知展位位置及付款信息等相关内容，双方签订协议后正式确认参展资格。执行委员会收到申请者的全部参展费用后，于2020年4月20日前向其发送《展商手册》，告知有关参展事宜，参展商凭《展商手册》报到，办理有关布展、参展手续。

申请者须保证申请时所提交给执行委员会的所有信息是真实和准确无误的。申请者/参展商必须确保所有展出的艺术品为原作真品。如果申请者在申请中提供虚假信息或伪作，或参展商未能遵循本细则规定，执行委员会有权撤销任何已经接受的申请，在此情况下，已付款项将不予返还。同时，参展商须对由于违反本细则任何规定，而使执行委员会遭受的任何损失予以补偿。

执行委员会有权要求申请者提供任意一件展品的详细完整的信息，并有权禁止展出任何不符合博览会要求的作品。

### 4. 付款及相关事宜

一旦申请被接受，执行委员会将通过快递、传真或电子邮件将《参展协议》提供给参展商。参展商收到并签订《参展协议》后，须在协议中的付款截至日期前全额支付展位费至指定账户：

人民币账户

收款单位：北京艾特菲尔文化有限公司

开户银行：中信银行北京富华大厦支行

帐 号：7110 3101 8230 0142 486

外币账户

Receiver's Bank:

China CITIC Bank, H.O. General Banking, Beijing, China.

SWIFT Code: CIBKCNBJ100

Receiver's Name: Beijing Artfair Culture Co., Ltd

Account No.: 7110310182300142486

付款日期以交纳支票或银行确认电汇单为准。如果参展商在收到《参展协议》后未能按期签订协议并付清全部展位费，执行委员会有权中止参展协议并将其所定展位重新分配给其他展商。

执行委员会收到参展费后将及时通知支付者，并提供收款凭证，如支付者不作说明，收款凭证将与《参展通知书》一并邮寄。

在指定布展日未能如期布展的参展商将失去展位使用权，执行委员会有权终止与该参展商的合约。在此情况下，参展商仍有义务全额支付展位租金及其它由此产生的额外费用。

如果参展商在交纳展位费后，因故要求退展，退费标准为：

2020年1月20日以前：全额退回，免收手续费；

2020年2月15日以前：执行委员会将收取50%违约金，退还剩余50%的款项；

2020年3月1日以后：已付款项不予退还。

### 5. 展位安排

申请者在参展申请中的展位选择仅供参考，博览会的展位空间将由学术委员会和执行委员会进行统一安排并拥有展位的最终决定权。有关展位的具体信息请参照场馆平面图。

### 6. 展位使用

任何参展商不能将其展位全部或部分转租或以任何形式共用，也不得在展位内展示参展申请表中未标注的展品。同样，也不能在展位中陈列参展作品计划中未列明的艺术家的作品。另外，参展商的展览空间仅限于展位内，不得占用展场内的公共空间。参展单位须全程参与展览，并于展览期间安排工作人员于其展位顾展，以确保展

位的作品安全。执行委员会负责展位的整体规划和场馆安全，对参展商的展位及作品衍生结果无需负责。

### 7. 展位设计

展位由执行委员会指定供应商进行工程施工和搭建，展位设计需符合展场安全规定并与博览会整体形象一致，执行委员会有权禁止不当或不符合大会形象设计与施作。

展位确认后若参展商在标准配置外，需要增加或更改展位设施，需经执行委员会同意，填妥“展位设计申请表”、“增项服务申请表”提交至搭建部门，同时交纳所需费用。

布展开始后，不可增加展板、射灯以及家具租赁，若需其它增项服务，执行委员会将加收临时增项费用。

### 8. 展馆设施

11号馆是农业展览馆面积最大的场馆，总面积13000m<sup>2</sup>，采用无柱拱顶设计，室内顶高16m，净高9m，限高5m，14个出入口（高4.4m×宽4.7m），地面承重5000kg/m<sup>2</sup>。

### 9. 博览会图录

每位参展商在博览会图录中均可免费刊登2页信息以及作品图片，并可获取图录（详见收费标准）。为求博览会图录表现出最佳效果，图录版式由执行委员会统一设计，每位参展商可刊登作品图片1-2张，参展商所提供的图片分辨率不得小于300dpi。

参展商须在2020年2月15日之前提交图录中的信息和图片，逾期将被视为放弃图录印刷权。

### 10. 清洁

主办单位只提供公共空间（含走道）的清洁，参展商有责任确保其展位的整洁和卫生。展览期间的清洁工作应该于每天展览开放前完成。

### 11. 宣传

执行委员会将通过各种宣传媒介传递博览会相关信息，并在各类媒体中介介绍展会情况及刊登部分参展作品，在展期适时推荐媒体采访、报道；“艺术北京”网站“在线展览”栏目将逐一展示参展作品并链接参展机构网址，发布相关信息。

### 12. 境外展品的备案和运输

备案：根据国家规定，博览会所有境外参展作品（包括国外及港、澳、台地区）须提前向北京市文化和旅游局备案审核并申请批文许可。北京海关也将据此备案资料查点所有境外展品是否相符。因此，参展商须在2020年3月10日前将完整的作品图片、展品信息（包括作品名称、作品介绍、艺术家名称、艺术家介绍、尺寸、材质、年代、参展机构介绍、如果作品中含有文字，请特别注明文字内容）交由符合资质的运输公司或代理商向北京市文化和旅游局申请批文。最终参展作品不可更换或新增，但可以少于备案中所列作品数量。

运输：参展商可根据博览会日程自行选择运输公司安排展品运输、报关及完税回运等事宜。

参展商如未能按期提交境外展品信息备案及取得北京市文化和旅游局的批文许可，执行委员会有权取消其展览资格；由于参展商的原因造成提交信息遗漏或错误而导致展品在备案、报关及清关过程中出现的任何问题，参展商需自行承担损失，执行委员会只负责及时提供一切可能的协助及沟通。

### 13. 安保

执行委员会将提供展览会场公共空间的安保警卫服务，参展商必须自行承担其展位损害的风险，执行委员会和其他工作人员并不对参展商的展品及设备的损害负责。参展商应自行投保以承担任何损害的风险。

展览期间，未经执行委员会许可，参展商不得自行移出任何物品。为维护展览安全与秩序，欲将展品移出展场者，请先持参展证到服务中心填妥执行委员会的出门条，待执行委员会和安保部审核后方

可放行。在开展期间参展商可携带额外艺术品进入存储区域，但须经执行委员会同意。

布撤展及展览期间，参展商工作人员需凭借博览会布撤展证或者参展证进场。

布展日至撤展日展馆内有专业保安24小时为展览和展览区域提供服务。布展、对外展览以及撤展期间，展品安全由参展人员自行负责；闭馆后由执行委员会指定的专业安保人员看管。

所有参展商必须遵守展馆关于火灾、安全和治安方面的规定。参展商须对由于自身疏忽或违反本细则或未能遵守展馆的关于火灾、安全和治安方面的规定，从而给执行委员会造成的或给第三方带来的全部或部分的损失或损害给予赔偿。

#### 14. 保险

参展商须为参展作品安排展览期间的保险，其内容需涵盖展品进入展场后搬运、布撤展和对外展览期间所有展品、设备及相关工作人员的损害与遗失保险。所有参展商必须遵守安全原则并且自行投保火灾、偷窃、损害、水灾、运输过程中造成的损害等足额保险。

#### 15. 法律效力

本细则为“2020艺术北京”执行委员会和参展商之间完整的和最终的协议，在执行本细则过程中所发生的一切法律问题，适用中华人民共和国法律。一旦发生法律纠纷，执行委员会和参展商均同意将争议提交给中华人民共和国北京市东城区人民法院裁决。

#### 16. 知识产权

参展商保证参展作品以及向执行委员会提交的一切图文资料，不构成对第三方知识产权的侵害。如果因参展商的疏忽或过失而发生任何侵犯版权或其他知识产权的行为，以及由此给执行委员会造成的任何损害和损失，参展商须负责赔偿并承担一切责任。

#### 17. 相关服务

执行委员会指定专业运输商提供服务，展品入境及回运须由执委会

指定运输商代理。所有展出艺术品的运输费用由参展商自行承担。执行委员会不提供任何展品的仓储空间，但允许参展商在所定展位内自费构建储物空间。

执行委员会将优惠提供酒店住宿、聘用翻译、接机等服务；并有偿提供布展协助、物品搬运等服务。

#### 18. 不可抗力

如果发生任何非人为因素或其他超出执行委员会控制能力以外的意外事件，包括（但不限于）地震、火灾、水灾、骚乱、战争、罢工、时疫、经济或政治动乱等不可抗力事件，执行委员会有权取消、延期或缩短博览会。在此情况下，参展商已支付的任何款项将不予退还。参展商亦不可藉此向执委会索赔损失。

#### 19. 参展商义务

展览期间，参展商应随时遵守所有的参展细则，包含租用场地的细则条例与执行委员会公布的展商参展须知和参展手册内容。

参展商须监督其员工、受邀嘉宾以及合作单位如运输商、布撤展公司等共同遵守2020艺术北京博览会的展览细则，若发生任何损害主办方的行为和事件，参展商须承担所造成的损失和毁坏而产生的费用与责任。

#### 20. 联络方式

执行机构：艺术北京执行委员会

北京艾特菲尔文化有限公司

通讯地址：北京市朝阳区望京阜通东大街6号方恒国际中心A座1808

邮 编：100102

联系电话：86-10-65547003-808

电子邮件：artbeijing2020@163.com

网 址：www.artbeijing.net

## REGULATIONS

### Art Beijing 2020

Venue: National Agricultural Exhibition Center  
(Hall 1, Hall 3, Hall 5, Hall 11), Beijing

VIP Preview: 15:00 - 22:00, Thursday, April 30

Exhibition Date: Friday, May 1 - Sunday, May 3

Open Hours: 11:00 - 19:00 (until 18:00 on May 3)

Installation: 13:30 - 20:00, Wednesday, April 29

8:30 - 13:00, Thursday, April 30

Deinstallation: 19:00 - 24:00, Sunday, May 3

Website: [www.artbeijing.net](http://www.artbeijing.net)

Contact: [artbeijing2020@163.com](mailto:artbeijing2020@163.com)

Organizer: Beijing ArtFair Culture Co., Ltd

Art Beijing 2020 includes both contemporary and classic art. Organized by Beijing ArtFair Culture Co. Ltd, the fair will be managed by the Art Beijing Executive Committee (hereafter referred to as the Executive Committee).

The Executive Committee reserves the right to release other related regulations of Art Beijing 2019.

#### 1. EXHIBITS

Water & ink, calligraphy, watercolors, oil paintings, engravings, sculptures, installations, design, photography, video & digital artworks, antiques, furniture, jewelry, porcelain, etc.

#### 2. BOOTH TYPES AND DETAILS:

Booth Type I: 36m<sup>2</sup> (6m×6m), Exhibition line: 18m

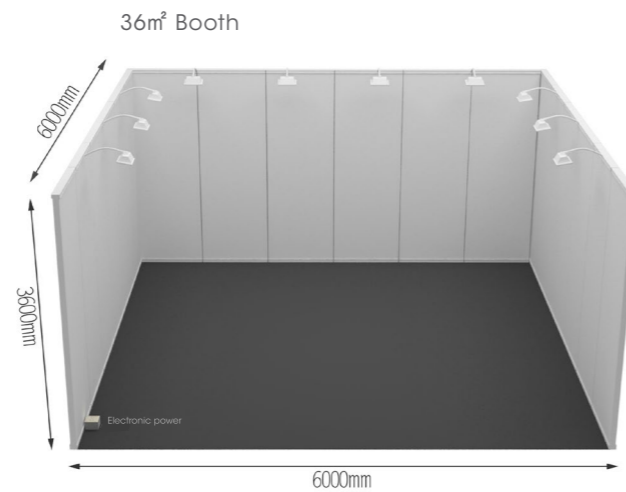
Price: 90,000RMB

Remarks: If you reserve a corner booth, please note an additional 6,000RMB is payable for the additional 6m exhibition line and 3 spotlights.

Includes:

Item	Number	Details
Panel	18	Wooden, white W1m × H3.6m Thickness: 6cm Load capacity: 20kg
Spotlight	10	70W (neutral white)
Name Board		With booth no., exhibitor's name and city in Chinese and English
Plug	1	5A / 220V
Carpet	1	Standard configuration
Fair Catalogue	4	Exhibitors will be given two pages with 1 or 2 images
Exhibitor Pass	4	Valid for VIP preview and the fair

Remarks: Adjacent booths will share one side panels.



Booth Type II (Only for *Find*): 20m² (4m×5m),

Exhibition line: 14m

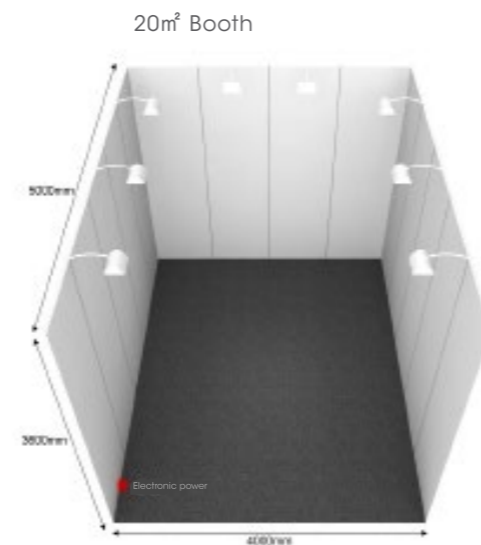
Price: 50,000RMB

Remarks: If you reserve a booth in corner, please pay extra fee 5,000RMB for the additional 5m exhibition line and 3 spotlights.

Includes:

Item	Number	Details
Panel	14	Wooden, white W1m × H3.6m Thickness: 6cm Load capacity: 20kg
Spotlight	8	70W (neutral white)
Name Board		With booth no., exhibitor's name and city in Chinese and English
Plug	1	5A / 220V
Carpet	1	Standard configuration
Fair Catalogue	2	Exhibitors will be given two pages with 1 or 2 images
Exhibitor Pass	4	Valid for VIP preview and the fair

Remarks: Adjacent booths will share one side panels.



### 3. APPLICATION AND ADMISSION

Applications must be submitted as per the official forms enclosed herein. An application is valid only with a completed Application Form with the director's signature and Exhibits Registration. The deadline for applications is 10 February, 2019.

The Executive Committee and Academic Committee will review all applications. The Academic Committee shall be the final judge of all applications and may accept or reject any application at their own independent and absolute discretion. Selection procedures shall remain confidential throughout.

The Executive Committee will send the *Exhibition Agreement* and *Invoice* to exhibitors in January and February, 2020 by email, fax or express delivery. This will include the exhibitor's booth number and further information on the booth fee. After receiving the booth fee, the Executive Committee will send the *Exhibitors' Manual* to all exhibitors before 20 April, 2020 to inform them of the schedule and other details.

The applicant guarantees that all information in the application submitted to Executive Committee is true and accurate. The applicant or exhibitor must ensure all artworks intended for the exhibition are authentic. The Executive Committee reserves the right to revoke any accepted application if false information or works have been submitted or if the exhibitor fails to comply with these Regulations. In such cases, any and all deposits or payments shall be forfeited. In addition, the exhibitor will indemnify and hold the Executive Committee harmless from any loss and/or damage incurred or suffered by the Executive Committee as a result of the exhibitor's breach

of any of these Regulations.

The Executive Committee reserves the right to require the complete details of a proposed exhibit and prohibit the exhibition of any object that does not meet the requirements of the fair. If necessary, the removal of such objects will be at the expense of the exhibitor.

### 4. PAYMENT AND RELATED MATTERS

If the exhibitor's application is approved, the Executive Committee will send the *Exhibition Agreement* and *Invoice*. After signing the *Exhibition Agreement*, exhibitors should make full payment of the total booth rental according to the deadline in the *Invoice* as per the following account:

Receiver's Bank:

China CITIC Bank, H.O. General Banking, Beijing, China.

SWIFT Code: CIBKCNBJ100

Receiver's Name: Beijing Artfair Culture Co., Ltd

Account Number: 7110 3101 8230 0142 486

Payment is deemed to be received upon China CITIC Bank's confirmation of telegraphic or electronic transfers.

If the exhibitor does not pay the full booth fee according to the schedule, the Executive Committee reserves the right to reallocate their booth to other applicants.

If the exhibitor withdraws from the fair before 20 January, 2020, there will be no administration charge. The remaining 100% of the payment will be refunded.

If the exhibitor withdraws before 15 February, 2020, the remaining 50% of the payment will be refunded.

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If the exhibitor withdraws after 1 March, 2020, no refund will be given.

Any exhibitor who fails to occupy the allocated booth by the designated installation day will forfeit the right to occupy the booth and the Executive Committee reserves the right to terminate the contract. In such cases, the exhibitor will remain liable for the full booth rental and any other supplementary or additional charges incurred.

#### 5. ALLOCATION OF SPACE

Booth space for the fair will be allocated by the Executive Committee. The Executive Committee considers the area and booth quantity that an exhibitor is applying for only as a reference. The Executive Committee reserves the right to rearrange the booths and exhibition space as it sees fit, in its sole discretion. For more information about booths, please see the appendix.

#### 6. COEXHIBITORS PROHIBITED

Only the pre-approved exhibitors shall participate in the exhibition during the art fair and it is their responsibility to ensure the security of the artworks in their booth.

No exhibitor may sublet or otherwise share any booth either in whole or in part. Products or artworks other than those specified in the Application Form may not be exhibited at the booth. Similarly, artists not specified in the Application Form may not present their works at the booth.

Moreover, an exhibitor shall not display their artworks in the public area. The Executive Committee will be responsible for the security of the exhibition pavilion but not for the safety of the artworks in any booths or surrounding areas.

#### 7. BOOTH DESIGN

Booth installation will be carried out by the nominated supplier. The design of the booth shall meet safety requirements. The Executive Committee reserves the right to prohibit any improper booth design and/or installation.

Any change in the booth design should be approved by the Executive Committee. Exhibitors should fill out the forms *Booth Design* and *Additional Facilities Lease*, and pay the additional fee accordingly.

The Executive Committee will not provide any additional panels, spotlights or furniture during installation. If exhibitors apply for other services during installation, the Executive Committee will charge an additional fee accordingly.

#### 8. EXHIBITION HALL

The hall 11 is the biggest exhibition hall of the National Agricultural Exhibition Center. It has 14 entrances (4.4m×4.7m), total area 13,000m<sup>2</sup>, with a height of 14m (net height of 9m/ height limit 5m). The load capacity of the floor is 5000kg/m<sup>2</sup>.

#### 9. FAIR CATALOGUE

Each exhibitor will be given two free pages in the fair catalogue which will consist of the exhibitors' contact info, artist list and 1 or 2 images (300dpi min). Some copies of the catalogue will be given free-of-charge to each exhibitor.

The deadline for catalogue information and images is 15 February, 2020. Any material received after that date will be regarded as having waived the right to be published in the catalogue.

#### 10. CLEANLINESS

The Executive Committee will take responsibility for the cleanliness of the public area. The exhibitors shall keep the booths clean and tidy. Cleaning work shall be finished before the exhibition everyday.

#### 11. MARKETING

The Executive Committee will release the fair information and images of some of the artworks being exhibited in the media. During the fair, the Executive Committee will also arrange media interviews.

The "Online Galleries" of the official website will link to all the exhibitors, and release artworks' images.

#### 12. ARTWORKS FROM OVERSEAS

As per Chinese government regulations, all artworks from overseas, including all foreign countries, Hong Kong, Macau and Taiwan, should receive a permit from the Beijing Municipal Bureau of Culture and Tourism. Beijing Customs will then check all artworks from overseas according to these permits. Thus, please require your transportation company or agent to submit the complete artwork list (including the artwork's title & introduction, artist's name & introduction, size, media, year completed, gallery information, if any words are included in the artwork and, if so, a clarification of these words) and images to the Beijing Municipal Bureau of Culture and Tourism before the deadline of 10 March, 2020 so that you can apply for the permit in time. It is permitted to bring fewer artworks than originally applied for, but it is forbidden to exchange artworks or bring more than originally applied for.

The exhibitors may choose any qualified company to transport artworks according to the fair schedule. Any exhibitor from overseas that does not received the permit

from the Beijing Municipal Bureau of Culture and Tourism in time, will be disquieted by the Executive Committee. Moreover, for any issues which arise during customs clearance or declaration due to the exhibitor's omission or mistake, the exhibitor will assume responsibility for any losses or damages incurred. The Executive Committee is only responsible for offering all possible assistance.

#### 13. SECURITY

The Executive Committee will only provide security for the public area of the pavilions. The exhibitor is responsible for any damage to artworks and equipment, thus, each exhibitor is highly recommended to obtain full insurance coverage for damage and/or loss to artworks, properties and injuries to persons during the fair.

To maintain security, once installation begins, nothing can be removed from the fair premises unless accompanied by a merchandise and/or security pass, and this rule shall also apply throughout the dismantling period. Exhibitors may bring additional artworks into the premises during the fair term subject to the approval of the Executive Committee.

The staffs of the exhibitors will need to show their installation passes or exhibition passes to enter the pavilions during the fair.

A 24-hour uniformed guard service will be employed for the exhibition area and will commence from the first day of installation and continue until all the booths are dismantled.

All exhibitors must obey regulations pertaining to fire and security, otherwise exhibitors will be responsible for compensating any loss caused to the Executive Committee or a third party as a result.

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#### 14. INSURANCE AND SAFETY

Each exhibitor should obtain full insurance coverage for damage and/or loss to artworks, properties, equipment and injuries to persons during installation as well as the period of the fair. During the fair, the exhibitor assumes all risks related to participation in Art Beijing. The Executive Committee is not liable to any exhibitor for any direct, indirect or consequential damages or loss to persons or artworks arising from or connected with the exhibitor's participation in Art Beijing, including any loss or damage due to failure or disruption.

All exhibitors must adhere to all fire, safety and security regulations enforced by the exhibition authorities. The exhibitor will be responsible for compensating damage caused to the organizer or a third party as a result of the exhibitor's negligence and/or mistakes.

#### 15. LEGAL EFFECT

These Regulations constitute the entire and final agreement between the Art Beijing Executive Committee and exhibitors, and shall be governed by the laws of the People's Republic of China. The Executive Committee and the exhibitors agree to submit to the jurisdiction of the People's Court of Dongcheng District in Beijing in the event of any dispute or issues to be resolved.

#### 16. INTELLECTUAL PROPERTY

Exhibitors shall guarantee that all works on display or for sale and all the provided documents shall not be in any violation of any third party's intellectual property rights. Exhibitors are liable to indemnify the Executive Committee for any and all loss or damage suffered or incurred by any copyright or other intellectual property violation.

#### 17. RELATED SERVICES

All shipment of artworks for the exhibition is at the exhibitors' own cost and expense. Communal storage space for artworks or any other materials is not provided. Additional construction of storage space within the booth is permitted at the exhibitor's own cost.

In addition, the Executive Committee will provide other services such as hotel reservations, airport transfers, interpreters, labor staff, etc.

#### 18. FORCE MAJEURE

The Executive Committee is entitled upon the occurrence of acts of God or other events beyond the control of the Executive Committee including, but not limited to, fire, flood, natural disaster, civil unrest, destruction, damage to property, epidemic, economic or political unrest, or any other matter or cause beyond the control of the Executive Committee to cancel, postpone, or shorten the fair due to force majeure events, and in such instances, the exhibitors shall not be entitled to a refund of any payment made to Executive Committee nor to claim damages from the Executive Committee.

#### 19. EXHIBITORS' OBLIGATION

During the exhibition the exhibitors shall obey all the exhibition regulations and rules, including the rules of renting space and those outlined in the *Exhibitors' Manual*.

Exhibitors shall supervise their staff, invited guests and any other related parties such as transporters, installation companies etc. to ensure they obey the Art Beijing 2019 Exhibition Regulations. If any action by these staff, invited

guests or other related parties causes damage to the organizer, the exhibitors are responsible for all damage and any associated costs incurred.

#### 20. CONTACT INFORMATION

Art Beijing Executive Committee

Beijing ArtFair Culture Co., Ltd

Address:

1808, Focus International Center A, No.6 Futong East Street, Wangjing, Chaoyang District, Beijing 100102, China

Tel: +86-10-65547003

Email: artbeijing2020@163.com

Website: www.artbeijing.net



## 参展日程表 Exhibitor's Schedule

截止日期	内容
2019/12/31	★ 提交参展申请表及相关资料
2020/2/15	★ 提交境外展品备案清单及作品图片
	★ 提交图录内容登记表及相关图片
2020/3/1	★ 提交展位设计及增项设施申请表
2020/3/10	★ 提交媒体宣传资料
2020/4/10	提交聘用服务人员申请表
	提交酒店住宿及机场接送预定表
2020/4/28	展商报到
2020/4/29 - 30	展商布展
2020/4/30	VIP预览

标注★的条目为必须提交的内容。

请将相关资料提交至艺术北京执行委员会邮箱：[artbeijing2020@163.com](mailto:artbeijing2020@163.com)

请登陆“艺术北京”官方网站了解更多参展信息：[www.artbeijing.net](http://www.artbeijing.net)

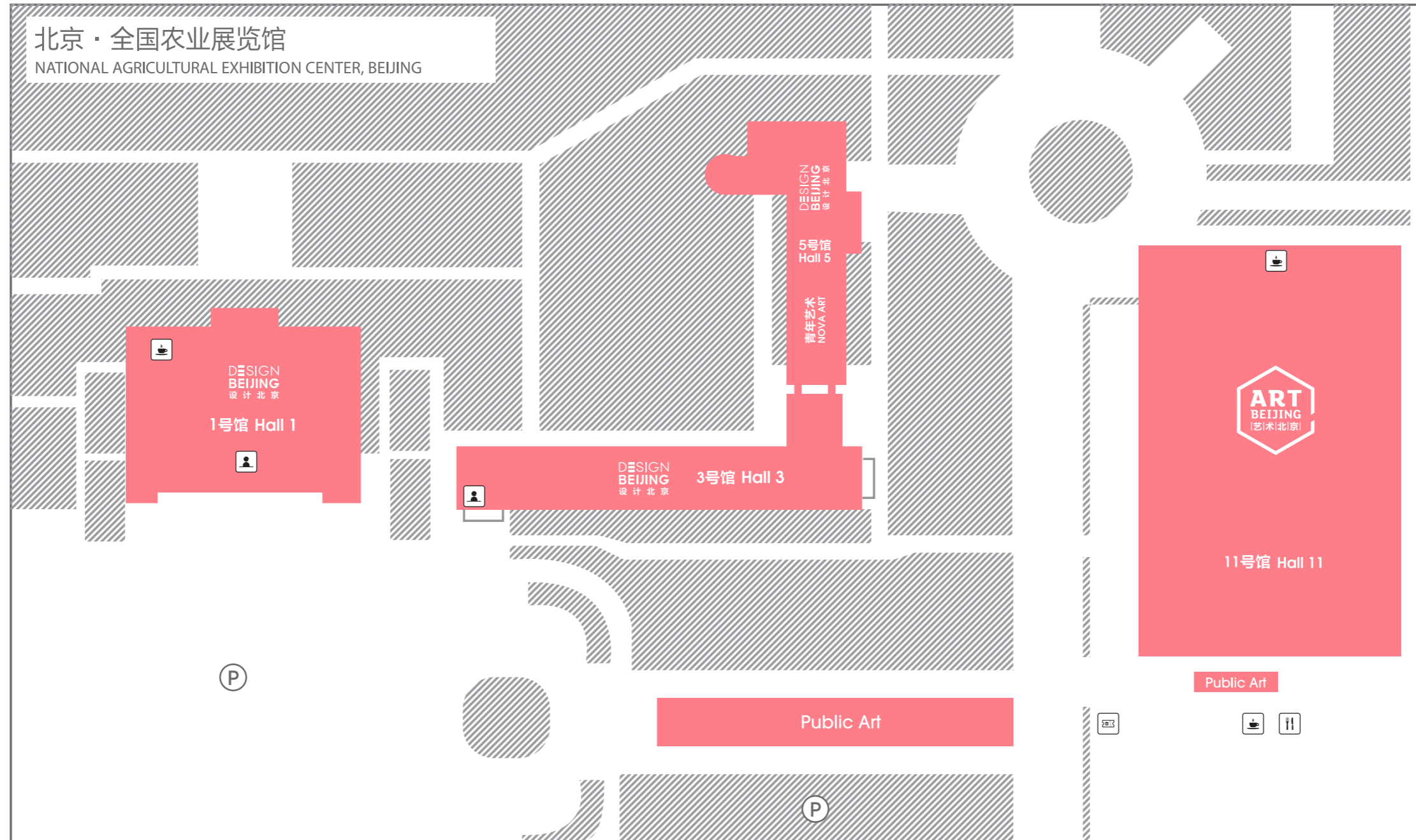
DEADLINE	ITEMS
2019/12/31	★ Please submit the <i>Application Form</i> and related materials.
2020/2/15	★ Please submit the <i>Exhibit List for Record</i> and artworks' images
	★ Please submit the <i>Catalogue Registration Form</i> , including the artwork's images
2020/3/1	★ Please submit the <i>Booth Design &amp; Additional Facilities Lease</i>
2020/3/10	★ Please submit the materials for media promotion.
2020/4/10	Please submit the <i>Personnel Hiring Registration</i> .
	Please submit the <i>Hotel &amp; Airport Transfer Reservation</i> .
2020/4/28	Check-in
2020/4/29 - 30	Installation
2020/4/30	VIP Preview

The items marked ★ are required.

Please submit all the documents to: [artbeijing2020@163.com](mailto:artbeijing2020@163.com)

For more information, please go to our website: [www.artbeijing.net](http://www.artbeijing.net)

2020艺术北京博览会场馆位置图  
Art Beijing 2020 Floor Plan



# 2020艺术北京博览会场馆平面图 Art Beijing 2020 Floor Plan

## 艺术北京 - 11号馆 Art Beijing Hall 11



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## 银行信息

收款单位: 北京艾特菲尔文化有限公司

开户银行: 中信银行北京富华大厦支行

帐 号: 7110 3101 8230 0142 486

## 执行委员会联络方式

艺术北京执行委员会 北京艾特菲尔文化有限公司

地 址: 北京市朝阳区望京阜通东大街6号方恒国际中心A座1808 邮编: 100102

联系电话: 86-10-65547003-808

邮 箱: artbeijing2020@163.com

网 址: www.artbeijing.net

## Contact Information

Art Beijing Executive Committee & Beijing ArtFair Culture co., Ltd

Address: 1808, Focus International Center A, No.6 Futong East Street, Wangjing, Chaoyang District, Beijing 100102, China

Tel: 86-10-65547003-808

E-mail: artbeijing2020@163.com

Website: www.artbeijing.net

## Banking Details

Receiver's Bank: China CITIC Bank, H.O. General Banking, Beijing, China.

SWIFT Code: CIBKCNBJ100

Receiver's Name: Beijing Artfair Culture Co., Ltd

Account No. 7110310182300142486

## 设计北京

联系电话: 86-10-65547003-825/821

邮 箱: designbeijing2020@126.com

网 址: www.designbeijing.info

## DesignBeijing

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